

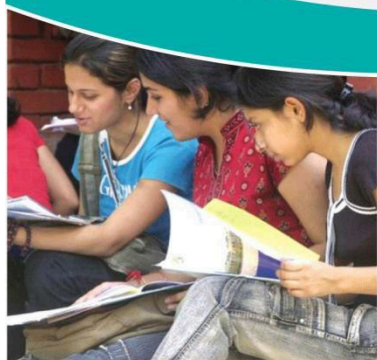
# Prospectus

## 2012-13

(With Application Form for Admission)

### Academic Courses

Secondary  
and  
Senior Secondary Courses





# PROSPECTUS

2012-13

With Application Form for Admission



## Secondary and Senior Secondary Courses

### **NATIONAL OPEN SCHOOL INSTITUTE**

(An autonomous organisation under Pvt of India) 33 Ground floor, Near Prateek Market Munirka, New Delhi-110067 Website: [www.nosi.co.in](http://www.nosi.co.in)

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**NOSI: The Largest Open Schooling System in the World and an Examination Board of Government of India at par with CBSE/OPEN Board**

## Scheme of Studies

The Scheme of Studies for Secondary and Senior Secondary Courses is shown in **Table-1**. For obtaining a pass certificate, **you are required to pass in a minimum of five subjects including one or maximum of two languages** from Group 'A' and other three or four subjects from Group 'B'. However, you are free to take upto two additional subjects. Thus, in all you can choose a maximum of seven subjects.

**Table-1 : Scheme of Studies for Academic Courses**

<b>Secondary Level</b>	<b>Senior Secondary Level</b>
<p><b>Code Subject</b> <b>Group 'A'</b> (201) Hindi (202) English (206) Urdu (209) Sanskrit (203) Bengali (204) Marathi (205) Telugu (207) Gujarati (208) Kannada (210) Punjabi (228) Assamese (231) Nepali (232) Malayalam (233) Oriya ( 235 ) Arabic ( 236 ) Persian ( 237 ) Tamil</p> <p><b>Group 'B'</b> (211) Mathematics (212) Science and Technology* (213) Social Science (214) Economics (215) Business Studies (216) Home Science* (222) Psychology (223) Indian Culture &amp; Heritage (225) Painting* (229) Data Entry Operations*</p> <ul style="list-style-type: none"> <li>• Five subjects with either one or two languages from Group A and the remaining subjects from Group B.</li> <li>• Two additional subject can be taken from either of the two groups.</li> </ul>	<p><b>Code Subject</b> <b>Group 'A'</b> (301) Hindi (302) English (303) Bengali (304) Tamil (306) Urdu (309) Sanskrit</p> <p><b>Group 'B'</b> (311) Mathematics (312) Physics* (313) Chemistry* (314) Biology* (315) History (316) Geography* (317) Political Science (318) Economics (319) Business Studies (320) Accountancy (321) Home Science* (328) Psychology (330) Computer Science* (331) Sociology (332) Painting* (333) Environmental Science* (335) Mass Communication* (336) Data Entry Operations*</p> <ul style="list-style-type: none"> <li>• Five subjects with either one or two languages from Group A and the remaining subjects from Group B.</li> <li>• Two additional subject can be taken from either of the two groups.</li> </ul>

**Note :** 1. Subjects with asterisk \*have theory as well as practical work.



## Combination of Vocational and Academic Subjects

While seeking admission in the Secondary/Senior Secondary Course, you may opt for one of the stand alone vocational subjects listed in **Table-2**, but not mentioned in Group 'B' in **Table-1**. Separate admission for such a subject has to be taken at one of the AVIs. **Information regarding AVIs can be obtained from the website: [www.nosi.ac.in](http://www.nosi.ac.in)**. The pass credit obtained in this subject can be transferred, on request, to your performance in the Secondary/Senior Secondary examination. The request on a plain paper to the Director (Evaluation) of NOSI should be accompanied with the original Secondary/Senior Secondary marksheet and the photo copy of the marksheet of the Vocational Education examination.

**Table-2 : List of Vocational Courses offered in combination with Academic Courses**

<b>Secondary Level</b>					
<b>S.No.</b>	<b>Code</b>	<b>Subject</b>	<b>S.No.</b>	<b>Code</b>	<b>Subject</b>
1.	(217)	Typewriting (Hindi)	6.	(253)	Solar Energy Technician
2.	(218)	Typewriting (English)	7.	(254)	Bio Gas Technician
3.	(221)	Typewriting (Urdu)	8.	(255)	Laundry Services
4.	(251)	Jute Production	9.	(256)	Bakery & Confectionery
5.	(252)	Carpentry	10.	(257)	Welding Technology

<b>Senior Secondary Level</b>					
<b>S.No.</b>	<b>Code</b>	<b>Subject</b>	<b>S.No.</b>	<b>Code</b>	<b>Subject</b>
1.	(322)	Typewriting (Hindi)	12.	(355)	Electroplating
2.	(323)	Typewriting (English)	13.	(356)	House Keeping
3.	(324)	Stenography (Hindi)	14.	(357)	Catering Management
4.	(325)	Stenography (English)	15.	(358)	Food Processing
5.	(326)	Secretarial Practice	16.	(359)	Play Centre Management
6.	(329)	Stenography (Urdu)	17.	(360)	Hotel Front Office Operation
7.	(364)	Typewriting (Urdu)	18.	(361)	Poultry Farming
8.	(351)	Plant Protection	19.	(362)	Soil and Fertilizer Management
9.	(352)	Water Management for Crop Production	20.	(363)	Preservation of Fruits and Vegetables
10.	(353)	Oyster Mushroom Production			
11.	(354)	Furniture and Cabinet Making			

**NOSI provides an opportunity for**  
*“What to learn, When to learn,  
 Where to learn and How to learn.”*

## Fee Structure for Admission

**Table-3 : Fee Structure for Online Admission of Stream 1.**

Admission Fee	CLASS-X (Male)	CLASS –X (Female)	CLASS –XII (Male)	CLASS –XII (Female)
General	3000	2500	3500	3000
SC/ST	2500	2000	3000	2500
PHYSCEL HEANDICAPT	2000	1500	2500	2000

### NOTE

The admission fee does not include the examination fees. The examination fees must be paid separately within the specified dates.

\*For claiming exemption, SC/ST, Ex-servicemen and differently abled persons should provide supporting documents as given in the **Table - 4**.

**Table - 4 : Supporting Documents required from the Exempted Categories**

Category	Supporting Documents required
(i) SC/ST candidates	☐ Copy of certificate issued by the Deputy Commissioner, Magistrate or Commissioner SC/ST duly <b>attested by a Gazetted Officer.</b>
(ii) Ex-servicemen	☐ A certificate from the Employer.
(iii) Differently-abled persons	☐ A certificate from a Govt. Hospital, and <b>not from a privatenursing home</b> , clearly indicating nature and extent of disability.

## Issue of Marksheet and Certificate

You shall receive a Marksheet on declaration of result directly at your Address through post. Provisional and Migration Certificate will be issued to successful candidates only. The passing certificate will be issued in about six months after declaration of the result. All the certificate will be directly dispatch at your mailing address by the Regional Centre.

**Table-5 : Examination and Other Miscellaneous Fee**

<b>(i) For Secondary and Senior Secondary Public Examinations</b>	
• Examination fees	= Rs. 200/-per subject
• Additional fees for Practicals in subjects having both theory and practicals.	= Rs. 150/-per subject
• Late fee for examination (after last date)	= Rs. 100/- per subject
• Consolidated late fee after the prescribed dates at Regional Centre concerned only (See 4.1)	= Rs. 800/-
<b>(ii) Other Miscellaneous Fees</b>	
• Duplicate copy of the Certificate	= Rs. 200/-
• Duplicate Provisional Certificate	= Rs. 200/-
• Duplicate Migration Certificate	= Rs. 200/-
• Duplicate Marksheet	= Rs. 200/-
• Postal Charges (If the above documents are required by speed post)	= Rs. 60/-
• Duplicate Identity Card	= Rs. 200/-
• Re-checking of Answer Script	= Rs. 400/- per subject
• Re-evaluation of Answer Script (Senior Secondary Examination)	= Rs. 500/- per subject
• Re-evaluation of Answer Script (Senior Secondary Examination On Demand Examination )	= Rs. 700/- per subject
• Verification of NOSI documents (for Private compaines and individual learners)	= Rs. 300/- per subject
<p><b>Note:</b> (i) The examination fee is required to be paid by all learners.            (ii) It is same for both Secondary and Senior Secondary Courses.            (iii) The fee once paid for examinations will not be refunded or adjusted under any circumstance.            (iv) For obtaining duplicate copy of Marksheet, Certificate and Migration Certificate, download the application form from NOSI website or obtain it from concerned Regional Centres/Sub-Centres.            (v) The prescribed fee for the issue of Provisional Certificate, Migration Certificate and Duplicate Mark Sheet on urgent basis is Rs. 200/- for each certificate except passing certificate and these documents will be issued within 48 hours from the date of receipt of application.</p>	

In case of your passing in additional subject(s) or improvement of performance in one or more subjects, no fresh certificate will be issued; you shall be issued only a Marksheet. **No Migration Certificate will be issued to the learners unless they complete their course of study.**

**Note:** If any discrepancy in the result is noticed by the learner after the declaration of the public/On demand examination result, he/she will have to apply for the same to the concerned Regional Director within 90 days of the declaration of result alongwith the incorrect documents issued by NOSI failing which no request will be entertained.



## Tutor Marked Assignments (TMAs)

NOSI has developed several means and strategies to help the learners to learn well and be successful. TMA is one of such tool which plays a very important role in learning process through Open and Distance Education System. TMAs help learners to know their progress and attainment level and develop regular study habits. They also help in designing diagnostic and remedial teaching strategy during Personal Contact Programmes (PCPs). There are three assignments in each subject which will be in booklet form. The subject teacher in the AI will correct these assignments and provide you feedback and suggestions for improvement. The awards of the TMAs at Secondary/Senior Secondary courses will be in grades, which will be not be considered for overall weightage in the Public Examination. However, the grades of the best two assignments will be shown separately in the final mark sheet. TMA is applicable for admission through Stream-1 of Online.

**TMA should be submitted before appearing in the Public Examination of the particular subject.** Learners shall be required to submit his/her assignments at the AI as per Schedule given below at Table-A and B and obtain a receipt thereof. However, in case the AI is not functioning or closed due to administrative reasons, learner shall be required to submit TMA as per schedule at the concerned Regional Centre.

**Table A: For appearing in Public Examination to be held in April/May**

No. of Assignments	By the Learners to AIs	Feedback by the Teacher to the Learners
TMA-I	5th December	15th December
TMA-II	5th January	15th January
TMA-III	5th February	15th February

**Table B: For appearing in Public Examination to be held in October/November**

No. of Assignments	By the Learners to AIs	Feedback by the Teacher to the Learners
TMA-I	5th June	15th June
TMA-II	5th July	15th July
TMA-III	5th August	15th August

If last date so specified happens to be a public holiday/Saturday/Sunday the next working day will automatically be treated as last date for the purpose.